

Risk Assessment					
This Risk Assessment follows the pattern set out by British Rowing.					
All volunteers should be familiar with this Risk Assessment and abide by it.					

Risk Assessment Matrix:						
				Severity		
			Probability of accident/incident	Slight harm (low)	Moderate harm (Medium)	Extreme harm (high)
			Highly unlikely (low)	Very low risk	Low risk	Medium risk
			Unlikely (medium)	Low risk	Medium risk	High risk
			Likely (high)	Medium risk	High risk	Very high risk
Risks and Actions:						
			RISK LEVEL	ACTION AND TIMESCALE		
			Very low	No action required		
			Low	No additional controls required. Consideration may be given to a more effective solution or improvement		
			Medium	Efforts should be made to reduce the risk. Risk reduction measures should be implemented within a defined time period. Where the moderate risk is associated with moderate harm/serious consequences, further assessment may be necessary to establish more precisely the likelihood of harm as a basis for determining the need for improved control measures.		
			High	The activity should not be started until the risk has been reduced. Considerable resources may have to be allocated to reduce the risk. Where risk involves activity already in progress, urgent action should be taken		

			Very high	Activity should not be started or continued until the risk has been reduced. If it is not possible to reduce the risk, even with unlimited resources, activity has to remain prohibited.		
Land based incidents:						
			Probability	Severity of Outcome	Risk	ACTION
INCIDENT						
Vehicle/pedestrian/trailer collision			Unlikely	Moderate harm	Medium	Use available parking in nearby public spaces.
Minor injury or illness to competitor, official, spectator, public			Likely	Slight harm	Medium	Provide first aid, as required.
Collision between public and boat hirers manoeuvring on land			Likely	Slight harm	Medium	Volunteers to supervise boat hirers. Details of boating procedures conveyed to all boat hirers.
Collision between cycle and pedestrian			Unlikely	Moderate harm	Medium	Cyclists to be aware of general public and pedestrians on the towpath
General trips and falls			Unlikely	Slight harm	High	Site check, including rowing boats, in case slippery. Provide first aid, as required.
Collision between boat hirers and vehicle when crossing the road			Unlikely	Moderate harm	Medium	Volunteers to assist with access to the rowing boats whenever required.
Missing (junior) boat hirer			Highly unlikely	Extreme harm	High	Rowing boat hirer (who must be 18) required to supervise juniors throughout the day.
Confrontation / physical assault			Unlikely	Moderate harm	Medium	Generally not an issue but volunteers advised to be alert. In the event of physical assault or confrontation, Event Lead to call Police.

Equipment: Electrical	Unlikely	Slight harm	low	All equipment to be supplied by reputable contractor.
Equipment: Temporary structures	Unlikely	Moderate harm	Medium	Tents, and any other structures, to be properly secured and checked by Event Lead.
Incidents on the water:				
		Probability	Severity of Outcome	Risk
				ACTION
INCIDENT				
Damage / injury resulting from collision between rowing boats	Unlikely	Moderate harm	Medium	Boat hirers to observe navigation rules for the Union Canal.
Damage / injury resulting from collision between volunteers and returning rowing boats.	Likely	Moderate harm	High	Volunteers to supervise and enforce navigation rules. Returning boat hirers advised to keep to appropriate navigation channel.
Damage / injury resulting from collision with other canal traffic.	Likely	Moderate harm	High	Notice A-board to be placed at start of rowing boat hire-area.
Boat hirers illness	Likely	Moderate harm	High	Volunteers to provide first aid, as required.

Rowing boat capsize	Unlikely	Moderate harm	High	All volunteers to ensure that boat hirers are properly fitted with buoyancy aids.	
Rowing boat stuck at Leamington Lift Bridge.	Unlikely	Moderate harm	Medium	Boat hirers given clear instructions (via volunteers) on length of hire (50-minutes) and advised of sensible distance/time to row, prior to returning to hire-area.	
Person overboard during rowing boat hire.	Unlikely	Moderate harm	Low	All volunteers to ensure that boat hirers are properly fitted with buoyancy aids.	
Debris	Unlikely	Low harm	Low	Rowing boat hirers to be instructed to avoid canal debris where feasible.	
Weather:					
		Probability	Severity of Outcome	Risk	ACTION
INCIDENT					
Sudden bad weather causing unrowable / dangerous conditions, including lightning / fog etc.	Unlikely	Moderate harm	Medium	Event Lead may suspend or abandon the overall hiring session.	

Strong wind	Likely	Moderate harm	High	Event Lead may suspend or abandon the overall hiring session.
Extreme cold / Hypothermia	Likely	Moderate harm	High	Volunteers to advise boat hirers to wear appropriate clothing, considering the relevant conditions.
Extreme freezing conditions	Unlikely	Extreme harm	Medium	Event Lead may suspend or abandon the overall hiring session.